

THE SCHOOL OF FOREIGN STUDIES AND THE GRADUATE SCHOOL
OF HUMANITIES, DIVISION OF FOREIGN STUDIES
of Osaka University
Recruitment of a Part-time Lecturer

1. Position	Part-time Lecturer
2. Number of Positions	1
3. Affiliation	School of Foreign Studies and/or Graduate School of Humanities, Division of Foreign Studies
4. Work Location	Minoh Campus (3-5-10, Semba Higashi, Minoh-shi, Osaka-fu, Japan) *Candidates may also be required to teach classes at Toyonaka Campus, Osaka University (Toyonaka City, Osaka)
5. Specialized Field	English Education, Linguistics, Literature or other related subjects
6. Responsibilities	Teaching courses on communication in English, academic writing, and British and American culture (One class lasts 90 minutes. One course has 15 classes in a semester or 30 classes in a year.) Writing syllabi of courses Evaluating student performance for each semester Courses: ①English (communication)/British & American Culture ②Academic Writing/British & American Culture ③English for Specific Purposes/British & American Culture (Fall/Winter Semester only) *The candidate will teach 2 courses a week in Spring/Summer Semester and 3 courses in Fall/Winter Semester. *Both undergraduates and graduate students may take these courses.
	[Essentials]
	Applicants must have: (1) is a native speaker of or possesses native-like proficiency in English (2) general knowledge of the cultures and societies where English is spoken (3) Ph. D, M.A. or equivalent certification in English language, English Education, literature and culture of the English-speaking countries *The candidate may also be required to submit a copy of the degree certificate when being offered the position.
	[Preferred]
	The applicants preferably have experience of teaching at universities or other institutions for higher education.
8. Starting Date	April 1st, 2023

9. Term of Employment	<p>From the starting date to March 31st, 2024</p> <p>*Following completion of the term, the contract may be extended subject to evaluation (the extension limit is 5 years from the starting date of contract with Osaka University).</p>
10. Employment Form	<p>Based on "72. Work Regulations for National University Corporation Osaka University Part-Time Lecturer"</p> <p>https://www.osaka-u.ac.jp/en/guide/information/joho/kitei_shugyou.html</p>
11. Working Hours	<p>Each course will be conducted in either of the following periods (Monday to Friday). The actual working hours for each course are decided after consultation.</p> <p>4th Period: 3:10-p.m.-4:40 p.m. 5th Period: 4:50 p.m.-6:20 p.m. 6th Period: 6:30 p.m.-8:00 p.m.</p>
12. Salary and Benefits	<p>Based on "72. Work Regulations for National University Corporation Osaka University Part-Time Lecturer"</p> <p>https://www.osaka-u.ac.jp/en/guide/information/joho/kitei_shugyou.html</p> <p>Remuneration: 11,784 JPY per class.</p> <p>Commuting allowance or travel expenses</p> <p>Allowances for managing academic records may be paid.</p> <p>Allowance for the activity related to academic duty may be paid.</p> <p>*Bonuses and allowances for housing, dependency, and retirement are included in the abovementioned salary and will not be paid separately.</p>
13. Insurance	<p>Industrial Accident Compensation Insurance</p> <p>(Medical insurance and employee's pension insurance of the Federation of National Public Service Personnel Mutual Aid Associations and Employment Insurance may be added depending on the working hours.)</p>
14. Application Documents	<p>Please use the following form to apply online.</p> <p>Online application form: <https://forms.office.com/r/2P7t1FxbHw>.</p> <p>If there is any difficulty applying online using this form, or if more answer boxes are needed for listing up the research achievements, please use the following forms provided by the university and send them by e-mail or by postal service.</p> <ol style="list-style-type: none"> 1. A Curriculum Vitae (Form 1) 2. A list of research achievements (Books, articles, etc.) (Form 2) 3. Questionnaire on working hours available for classes (Form 3) 4. Efforts in English education to date and future aspiration for English education (1 sheet of A4 size. Any style.)

	<p>Official forms are available at the following website: https://www.sfs.osaka-u.ac.jp/en/employment.html</p> <p>*All information must be written in English. *Applicants should carefully fill in all of the necessary information. *Applicants should also provide their current address, phone number, and e-mail address, so the direct contact may be made during the administrative procedure. *Personal information in the application documents will only be used for the purpose of screening and hiring procedures, and will not be disclosed to any third party. *Submitted application documents will not be returned.</p>
<p>15. Sending Address and Contact Information</p>	<p>Please apply online using the application form below: Online application form: <https://forms.office.com/r/2P7t1FxbHw> If there is any difficulty applying online with the form, please use the application forms shown above and send them by e-mail or by postal service.</p> <p>[By e-mail] apply-p-kyotsu@ml.office. *Add "osaka-u.ac.jp" to the above to complete the e-mail address. *Attach the application documents with full security countermeasures.</p> <p>[By postal service] General Affairs Section Graduate School of Humanities, Osaka University 3-5-10 Semba Higashi, Minoh-shi, Osaka-fu, 562-8678, Japan (Please write in red ink on the envelope "Application for position of part-time lecturer" and submit it by a trackable delivery method.)</p> <p>[Contact Person] OKAMOTO Tasuke, Graduate School of Humanities, Osaka University apply-p-kyotsu@ml.office. Add "osaka-u.ac.jp" to the above to complete the e-mail address.</p>
<p>16. Application Deadline</p>	<p>Must arrive no later than January 31, 2023 (Japan Standard Time)</p>
<p>17. Selection Process</p>	<p>Document screening may be followed by an interview (including a lecture demonstration). Selected applicants will be notified within 2 weeks after the application deadline. *Travel and accommodation fees necessary for the interview are to be covered by the applicant.</p>

	<p>*Please note that unsuccessful applicants after document screening will not be contacted.</p> <p>*Even if applicants are unsuccessful this time, they will be registered for 5 years as candidates for the future position of teaching the courses above, so they may be offered a position when we have a vacancy for the position. (If you prefer not to be registered, please let us know in your application.)</p>
<p>18. Additional Information</p>	<p>Concerning other work conditions not mentioned above, please refer to "72. Work Regulations for National University Corporation Osaka University Part-time Lecturer" and/or related regulations.</p> <p>https://www.osaka-u.ac.jp/en/guide/information/joho/kitei_shugyou.html</p> <p>Please note that the above-mentioned work conditions are as of the day this employment offer is posted, and subject to change.</p> <p>Please note that foreign applicants must receive a status of residence which is required to work at Osaka University.</p> <p>We also particularly encourage applications from female candidates.</p> <p>Osaka University is committed to promoting gender equality and providing various supports for female academic staff members.</p> <p>http://www.danjo.osaka-u.ac.jp/en_jp/</p> <p>*Osaka University campuses and related facilities are smoke-free, except for designated areas.</p> <p>*There is no parking lot for cars and motorcycles at Minoh Campus.</p>
<p>19. Recruiter</p>	<p>National University Corporation Osaka University</p>